



FINAL PLAT CHECKLIST

Development Name _____

FINAL PLAT Yes or No

General Data

- Is the Development name shown?
Is the Developer's name and address shown?
Is the Development's legal description shown?
Is the drawing scale shown to be larger than 1:100?
Is true north designated?
Are the municipal, township, county, and section lines shown?
Are the true angles and distances to nearest established street lines/monuments shown?
Are the existing reference markers used for design denoted?
Is the Owner's Certificate included?
Is the Irrevocable Offers of Dedication Form included?
Is the Notary Republic Certificate included?
Is the Surveyor's Certificate included?
Is the County Clerk's Certificate included?
Is the Certificate of the City Council Included included?
Is the City Clerk's Certificate included?
Is the Roadway Access and Sewage Disposal Systems Form included?
Is the Drainage Engineer Certificate included?

Site Data

- Is the Development site properly delineated?
Is the Development tract dimensioned?
Are all proposed lots dimensioned and numbered?
Do they meet design standards?
Is the current and proposed zoning indicated on the plan?
Are existing features such as roads, buildings, and bodies of water shown?
Are proposed or existing deed restrictions shown?
Are proposed locations and areas of public lands to be dedicated shown?
Are any proposed easements shown?
Do they meet design standards?
Are the proposed building setbacks shown?
Do they meet design standards?

Engineering Data

- Are the proposed right-of-way and street widths shown?
Do they meet design standards?
Are the required stormwater detention areas and flood routes shown?

Review completed by _____

Does reviewer recommend approval of the plat? _____